



HOWARD COUNTY DEPARTMENT OF COUNTY ADMINISTRATION  
6751 Columbia Gateway Drive, Suite 501 ■ Columbia, Maryland 21046 ■ 410-313-6370

Darla H. Herbold, CPPO, Administrator, Office of Purchasing  
www.howardcountymd.gov/purchasing

FAX 410-313-6388  
TDD 410-313-2323

January 24, 2008

Maxon Furniture, Inc.  
660 SW 39<sup>th</sup> Street, Suite 150  
Renton, WA 98057

*Subject: Final Award Notification  
BRPC Invitation for Bid No. 2008-01, Opened: August 15, 2007, 11:00 A.M.  
Price Agreement for Office Furniture and Equipment*

This letter constitutes official final award notification on behalf of the Baltimore Regional Cooperative Purchasing Committee (BRPC) that your firm is hereby awarded a portion of the subject contract following receipt of the Equal Business Opportunity Schedule of Participation and insurance certificate. The items awarded to your firm are reflected on the attached list of awards. A complete list of awards resulting from the subject solicitation are available on the Baltimore Metropolitan Council website at [www.baltometro.org](http://www.baltometro.org) under Cooperative Purchasing.

Payment terms are noted on the list of "Vendors Receiving Awards" and all awards are F.O.B. Destination, Inside Delivery.

The BRPC participating entities will issue the necessary paperwork for each entity to utilize this contract.

Sincerely,

Darla H. Herbold, CPPO  
Purchasing Administrator

Attachment

BRCPC Invitation for Bid No. 2008-01  
 Issued by Howard County Office of Purchasing  
 on behalf of the

**BALTIMORE REGIONAL COOPERATIVE PURCHASING COMMITTEE**

**Final Award Notification**

January 24, 2008

Contract Period: January 1, 2008 – December 31, 2010  
 with 5 one-year renewal options

<i>Vendor and Discount</i>	<i>Manufacturer</i>	
Maxon Furniture Inc 52.5%	Panel Concepts (Maxon Furniture Inc.)	Proposal #2
Maxon Furniture Inc 52.5%	Maxon Furniture Inc. (formerly Panel Concepts)	Proposal #4
Maxon Furniture Inc 52.5%	Maxon Furniture Inc. (formerly Panel Concepts)	Proposal #5
Maxon Furniture Inc 52.5%	Maxon Furniture Inc. (formerly Panel Concepts)	Proposal #6
Maxon Furniture Inc 52.5%	Panel Concepts (Maxon Furniture Inc.)	Proposal #1

Proposal 7	Design Services – The delivered and installed discounts include the original plus two design revisions. Additional revisions are charged at the design services hourly rate.	\$50.00 per hour
Proposal 8	Installation (Separate from the purchase) or Reconfiguration – This must be one blended hourly rate. A quote will be obtained for each job.	\$50.00 per hour
Proposal 9	“Quick Ship” – Delivery and installation within 15 days ARO. Indicate the up charge/percent increase above standard discount for “Quick Ship” furniture and Equipment.	N/A
Proposal 10	Installation (Integral to the purchase) for Systems Furniture and Industrial Shelving – This must be one blended hourly rate. A quote will be obtained for each job.	\$50.00 per hour

A complete list of awards resulting from the subject solicitation are available on the Baltimore Metropolitan Council website at [www.baltometro.org](http://www.baltometro.org).