

We get you working fast

GSA Customer Information

**For use in conjunction with
Maxon Furniture Inc. July 2010 Contract Pricebook**



FSC Class 7110
Contract Number GS-28F-0013K

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>.

April 7, 2000 – April 6, 2015

Contractor:
Maxon Furniture Inc.
660 SW 39th Street, Suite 150
Renton, WA 98057-1037
(refer to Customer Information for "Remit To:")
Phone: 800.876.4274
Fax: 800.257.2635

Contract Administration Source: 800.876.4274
Business Size: Large
CCR Information: Tax ID 42-1295118
DUNS 067694315
CAGE 1QKD6 (Contractor Location)

GSA Customer Information

GS-28F-0013K

We get you working fast

| | | | |
|-----|----------------------------|--------------------------|---|
| 1a. | Special Item Numbers (SIN) | | |
| | SIN # | Item Type | Contract Pricebook pages |
| | SIN 711-1 | Furniture Systems | Refer to pages 19-62, 65-141, 269-285 |
| | SIN 711-2 | Computer Furniture | Refer to pages 197-267 |
| | SIN 711-11 | Conference Tables | Refer to pages 265-268 |
| | SIN 711-18 | Multi-purpose Seating | Refer to pages 299-309 |
| | SIN 711-93 | Reconfiguration Services | Negotiated |
| | SIN 711-94 | Design/Layout Services | \$50.00/hour |
| | SIN 711-95 | Installation Services | 12 percent of the net product purchase order for projects under \$500 net. Installation services for products totaling over \$500 net will be negotiated on a case by case basis. |
| | SIN 711-99 | New Item Introduction | As implemented |

| | | | | |
|-----|-----------------------|--|--------------------|-----------|
| 1b. | Lowest Price Model(s) | | | |
| | SIN | Model | Unit Price | QuickShip |
| | SIN 711-1 | M-RCKO | \$1.32 | \$1.36 |
| | SIN 711-2 | M-CM1 | \$2.96 | \$3.06 |
| | SIN 711-11 | M-MMP24P | \$26.98 | \$27.88 |
| | SIN 711-18 | M-SEKG100 | \$138.18 | \$142.80 |
| | SIN 711-93 | Negotiated on project-by-project basis | | |
| | SIN 711-94 | 1 Hour | \$50.00 Negotiated | |
| | SIN 711-95 | Negotiated on project-by-project basis | | |

- 1c. National Stock Numbers (NSN's) Refer to Block 30 for details
- 2. Maximum Order \$500,000.00 (Net), Except SIN 711-18 = \$200,000.00 (Net)
- 3. Minimum Order \$50.00 (Net) (\$152.00 List)
- 4. Geographic Coverage 48 Contiguous States and the District of Columbia (CONUS, POE)
- 5. Point(s) of Production Muscatine, Iowa
- 6. Discount(s) from list Discount from list prices or statement of net price.

| List Value of Order | Normal Lead-time 30 ARO Disc. | QuickShip 15 ARO Disc. |
|-----------------------|----------------------------------|---------------------------|
| 0-\$30,000 | 67.1% | 66% |
| \$30,001-\$75,000 | 69.3% | 68.2% |
| \$75,001-\$150,000 | 70.4% | |
| \$150,001-\$300,000 | 71.5% | |
| \$300,001-\$1,992,032 | 73.7% | |

***A CLIN shall be provided to recognize a standard freight charge of \$120.00 for orders less than \$6,000 List**

- 7. Quantity Discounts Refer to 6 (Volume Tiers)
- 8. Prompt Payment Terms 1% Net 20 from date of invoice, excluding credit card transactions.
- 9a. Credit Card(s) Accepted below micro-purchase threshold
*confirmation of order required (see page GSA-6)
- 9b. Credit Card(s) Accepted above micro-purchase threshold
*confirmation of order required (see page GSA-6)
- 10. Foreign Items None

GSA Customer Information

We get you working fast

| | |
|-----------------------------------|--|
| 11a. Time of Delivery | 30 Days ARO |
| 11b. Expedited | Delivery 15 days priority production based on day of shipment. Numerous items contained in this price list are available for expedited delivery, subject to published program limitations. Refer to "QuickShip" discounts in number 6. Please contact MAXON Customer Service for assistance, if necessary. "QuickShip" orders are not subject to cancellation. |
| 11c. Overnight and 2-Day Delivery | Selected items may be available for Overnight or 2-Day Delivery, subject to applicable charges. |
| 11d. Urgent Requirements | Available as I-FSS-140-B, please contact MAXON Customer Service. |
| 12. F.O.B. Point(s) | Destination |
| 13. Ordering address | Maxon Furniture Inc. 660 SW 39th Street, Suite 150 Renton, WA 98057-1037 |
| 14. Payment Address (Remit To) | Maxon Furniture Inc. 13371 Collections Center Drive Chicago, IL 60693 |
| 15. Warranty Provision | Commercial Warranty (refer to inside front cover of Price Book) |
| 16. Export Packing Charges | Available upon request. Contact MAXON Customer Service. |
| 17. Credit Card Terms | None |
| 18. Rental, Maintenance & Repair | Not applicable |
| 19. Installation Available, | Negotiated with contractor on a project-by-project basis by the ordering activity involved, inclusive of IFF (IFF will be withheld from servicing fee). Installation, if ordered under contract, shall be a line item on the order. (CLIN) |
| 20. Repair Parts | Available upon request, per standard commercial practice. Contact MAXON Customer Service. |
| 20a. Other Services | Design and/or reconfiguration services are available. Design charges at \$50.00/hr, reconfiguration negotiated on a project-by-project basis with the contractor by the ordering activity. |
| 21. Service and Distribution | Refer to Participating Representative listings. Contact Contractor. |
| 22. Participating Representatives | List of participating dealers (if applicable). Contact Contractor at 800.876.4274 |
| 23. Preventative Maintenance | Not applicable |
| 24a. Environmental Attributes | Maxon Furniture Inc. is an environmentally conscientious manufacturer. Published Environmental Statement(s) are available upon request. |
| 24b. Section 508 compliance | Not Applicable |

GSA Customer Information

GS-28F-0013K

We get you working fast

25. DUNS number
EIN/TIN 42-1295118
CAGE 1QKD6 (for contractor location)
DUNS 067694315
26. CCR Notification
Contractor is registered with Central Contractor Registration
27. Changes or Cancellation
All Cancellations must be submitted to MAXON Customer Service in writing. Changes or cancellations may be made on standard lead-time orders up to 24 hours after acknowledgment has been sent – at no charge to the customer. No cost prior to production. After production has begun, only cost incurred will be billed to the customer if merchandise is not resold within a reasonable period of time (3 months). Any changes or cancellations after that time must be submitted to customer service for approval. If approved, customer will be held responsible for all labor and material costs incurred prior to the change and/or cancellation. There is no financial penalty for additions to orders, however, any change (whether change or addition) may cause the order to be rescheduled. All order changes must be submitted in writing, regardless of the dollar value. (If customers submit verbal orders, without following them up in writing, the Company will not be responsible for any discrepancies produced as a result of such verbal orders.) Order changes are not binding upon the Company until the Company issues a new acknowledgment indicating the change.
28. Restocking
All products are custom manufactured for the customer. The Company maintains no finished goods inventory. If the customer orders products in error, the Company will work with the customer to suggest the most cost-Effective solution. If the Company approves a product return, a minimum 25% handling and recycling fee based on invoiced amount will apply to all returns for customer convenience. All products are subject to return only if authorized by the company on a Returns Goods Authorization (RGA) form furnished by the Company. Merchandise must be returned in original shipping cartons, with proper inner packing. Acceptance of returned merchandise is subject to inspection and credit will be issued only if merchandise is received in saleable condition. (No credit will be issued for products that have been assembled.) Returned merchandise should be forwarded with transportation charges PREPAID. Returns must be made within 30 days after authorization is issued.
29. Freight Handling
In the unfortunate event that freight damage or loss occurs on shipments, the Company provides a service for filing all freight claims with our carrier if proper procedures are followed. Call MAXON Customer Service IMMEDIATELY to initiate the replacement and claim process.
- Consignee is responsible for inspecting deliveries and verifying carton counts; noting any visible damage or shortages on delivery receipt before signing. Signing subject to inspection does not qualify as signed damage.
 - If noted on the delivery receipt, damaged items can be refused and returned with the carrier or the item can be accepted. The entire shipment can not be refused. If accepted, the damaged merchandise must be held until the claim is settled.
 - Concealed Damage Claims: the Company is not responsible for claims if Customer Service has not been notified within 10 days of receipt of goods. Customer may make no deduction under any circumstances resulting from freight claims when settling invoices to the Company.
 - Call Freight Claims to check claims status, if consignee has not been contacted by carrier after 30 days.
 - Customer is responsible for all freight claims on collect and third party shipments.

GSA Customer Information

We get you working fast

30. Intended use of generic NSN's The following NSN's may be used to obtain a variety of "Commercial Items"; under this GSA sponsored initiative, the NSN descriptors may be used to procure individual items and a group of similar items as a "lot". Orders placed shall provide the commercial model and finish in the exception data or notes fields (the body of the order).

In those cases where a "lot" of furniture is purchased the complete "bill of material" (BOM) or similar listing of the items shall be incorporated in the exception data or notes by reference, and forwarded as an attachment to the order.

NSN 7110-01-482-1192 Desk SIN 711-2
 NSN 7110-01-482-1196 Cabinet SIN 711-1
 NSN 7110-01-482-1198 Credenza SIN 711-2
 NSN 7110-01-482-1202 Seating SIN 711-18
 NSN 7110-01-482-1207 Partition SIN 711-1

Under this program, a complete "typical" Systems workstation or group of workstations might be purchased by providing the NSN (model number) 7110-01-482-1207 with a description as; Partition, Lot, 1 ea, as per the attached BOM, the price, and including or attaching the itemized listing of the products, with the fabric and finish selections.

Similarly, the NSN 7110-01-482-1192, Desk, 3 ea (refer to pages 96-101) might be used to purchase any of the Freestanding Desk shells, by providing the description of your selection, by providing the "commercial" model and finish selections as annotated information.

Hence, the NSN with a description (see page 104) as our model number; DSLRK3M-48-72-HMEP-R-W7039-3CH-PCH after the NSN "Desk," would result in a "Series 2000" steel desk shell, corner computer workstation, that is 48" deep by 72" wide, configured as a right return corner assembly with an adjustable keyboard platform. It would have half-height modesty panels (so you can access wall electrical), the tops would be mahogany laminate with charcoal color 3mm edge-banding and the steel body would be painted charcoal. Even more complete stations may be purchased using a BOM attachment that includes other shells, storage products and accessories, all using a single NSN, and using a "lot" per the attachment method.

A single order may contain multiple line items (CLIN) for the same model (NSN) by providing any unique identifier in the description for clarity. By way of example, two different chairs might be shown as 7110-01-482-1202 Seating, Task and 7110-01-482-1202 Seating, Guest. Each (NSN) model should then have the complete "commercial item" model and finishes as the description for each CLIN.

Please Note: Order(s) for seating (SIN 711-18; NSN 7110-01-482-1202) shall be separate from other products. We apologize for this inconvenience resulting from our system integration requirements.

For assistance in using this program initiative, please contact Maxon Furniture Inc. Customer Service or one of our authorized representatives. For the most up-to-date information, check our web site:

<http://www.maxongsa.com>